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本署檔號 OUR REF:  
來函檔號 YOUR REF:

**URGENT & CONFIDENTIAL**

**Faired Version for Issue to NSAs**

13 May 2009

Name XXX

President/Chairman

Name & Address of NSA

(by Individual Letters to NSAs having signed 2009-10 Agreement)

Dear XXX,

**Public Liability Insurance  
2009-10 Subvention Agreement**

I would like to draw your attention to the compliance with the requirement of public liability insurance stipulated in Clause 14 of 2009-10 Subvention Agreement.

Clause 14(a) stipulates that your Association shall effect and keep in force during the Subvention Period a public liability policy of insurance exclusively for this Agreement in the joint names of the Government, your Association and the Affiliated Clubs for all the Activities in the insured sum of not less than HK\$6.5 million for the occurrence of any single accident and unlimited amount for the Subvention Period or in any other insured sum to be directed by the Government with a reputable insurance company authorized under the Insurance Companies Ordinance, Cap. 41. The insurance policy shall cover liability to pay damages and compensation for injury to or death of any person and for loss of or damage to any property where such injury, death, loss or damage is caused by or arises out of any act, omission or negligence of the Government, your Association or the Affiliated Clubs or any of their employees or agents. Your Association shall ensure that any public liability shall be adequately covered by the policy of insurance.

We understand that some national sports associations have already taken out or renewed the public liability insurance policy before commencement of 2009-10 Subvention Period. I would like to take this opportunity to remind your Association to **examine your insurance policy and ensure compliance with the Clause 14 in terms of insured sums, insured parties, and due coverage of ALL PERSONS (i.e. without specific exclusion of any group of individuals) for the entire 2009-10 Subvention Period.** Please obtain from your insurer an official Policy Endorsement of amendment made to the policy terms and **provide a copy of the Policy Endorsement to the Sports Funding Office WITHIN ONE (1) MONTH from effective date of the Policy Endorsement.**

If you have any enquiry on the matter, please feel free to contact the respective subject officers in the Sports Funding Office.

Yours sincerely,

(Keith Chan)  
for Director of Leisure and Cultural Services