

**Hong Kong Triathlon Association Limited**  
**EGM and AGM 2008**  
**Registration and Voting Procedures**

**A. Registration for EGM and AGM**

1. Please show your **HK Identity Card** for checking and verification of your 2008 membership number. Members' information will be printed and arranged into 3 groups in alphabetical order by surname (A-H; I-N; O - Z).

**All Members**

- will verify their membership number on the printed information and then sign the attendance form (for both EGM and AGM if attending both, or just either one)

**For age 18 or above members who are eligible to vote ("Voting Members")**

- receive a stamp on hand
  - receive a ballot form (different colours for Presidential and Executive Committee)
2. Only HKTriA Members are allowed to join the AGM and EGM and only Voting Members can vote in both meetings.

**B. Voting procedure in EGM**

1. EGM resolutions will be decided by a show of hands by Voting Members.

**C. Voting procedures for Presidential and Executive Committee Election**

1. There will be a self-introduction session with time given for each candidate to introduce himself/herself:
  - Presidential candidates : each 2 mins. in one language (Eng/Chi), and will allow 2 mins. more for another language
  - Executive Committee candidates : each 1 min. in one language(Eng/Chi), and will allow 1 min. more for another language
2. The voting will begin right after the self-introduction of all candidates in the relevant category;
3. The theatre door will be closed before voting begins (and will remain closed during voting), no member outside will be allowed to go in the theatre during voting (So make sure you are in the theatre before the door is closed)
4. A ballot box will be placed at the front of the stage, each Voting Member will be asked to go out according to the seating zone (starting with Left zone, then Middle and Right, one row at a time), as guided by HKTriA staff to place the ballot form.
5. Only Voting Members with authorized stamp on their hands can put the ballot form into the ballot box.

**D. Vote Counting and announcement of results**

1. After ballot is finished, HKTriA staff will read aloud and show each ballot form publicly and mark the result on a white board placed on the stage.
2. The meeting Chairman will announce the final results when the counting is completed.

香港三項鐵人總會有限公司  
2008 年度特別會員大會及週年會員大會

登記及投票程序

**A. 特別會員大會及週年會員大會出席登記**

1. 請於登記處出示台端身份證，依台端英文姓氏字母（將分作三組：A-H、I-N 及 O-Z）核對 2008 年度會員編號。

全體會員

- 在核實會員編號後，在出席表中簽到（簽署兩份如出席全部兩個會議；又或一份如只出席其中一個）

18 歲或以上具投票資格會員（“投票會員”）

- 由本會職員在台端手上蓋上原子印
- 由本會職員分發選票（兩款供會長及執行委員選舉用）

2. 只有本會會員可以參與特別會員大會及週年會員大會，並只有投票會員可在兩會享投票權。

**B. 特別會員大會投票程序**

1. 特別會員大會議案由投票會員以舉手形式投票。

**C. 會長及執行委員會委員選舉投票程序**

1. 大會設自我介紹環節，讓各候選人有機會簡介自己：
  - 會長：每人有 2 分鐘以其中一種語言介紹自己(中/英)，如再以另一種語言作簡介，可獲額外 2 分鐘時間。
  - 執行委員：每人有 1 分鐘以其中一種語言介紹自己(中/英)，如再以另一種語言作簡介，可獲額外 1 分鐘時間。
2. 投票將於介紹環節完結後舉行。
3. 演講廳大門將於投票開始前關閉（並在選舉過程中維持關閉），其間，仍在演講廳外之會員將不能內進及參與投票（請確保台端在投票前進入演講廳）。
4. 投票箱將放置在演講廳台前，當投票時，各投票會員將因應台端座位區域輪流安排逐一到台前投票(先左，後中，最後右，逐區逐行進行)，屆時敬請依照大會職員指示，多謝合作。
5. 只有投票會員及蓋上原子印的會員才能投票，投遞選票時必須同時出示台端手上原子印，以資識別。

**D. 數點選票及公佈成績**

6. 在全體投票會員投票後，大會職員將以唱票形式逐一大聲讀出每票選擇候選人姓名，並即時記錄於台上白板上。
7. 大會主席在完成點票後將即時公佈選舉結果。